

## **Tender No.1:**

### **NOTICE INVITING TENDERS**

*Sealed tenders are invited by the Director of Agriculture, H.P. Shimla-5 for running the Canteen in Directorate of Agriculture, Complex Shimla-5 from the interested persons having experience of running canteen preferably in govt. offices, latest by 12<sup>th</sup> April, 2018 at 11.00 A.M. for the period of one year w.e.f 16.4.2018 to 15.4.2019 which shall be opened on the same day i.e. 12.4.2018 at 3.00 P.M. in the presence of tenderders. The tender shall be accompanied with tender fee of Rs. 500/-(in the shape of bank draft) and earnest money security of Rs.10,000/- only in the shape of FDR (returnable) payable at Shimla branch of any nationalized bank. The tenders received without tender document fee and earnest money will not be accepted. Tender Form, Other terms and conditions and list of items to be served in the Canteen can be downloaded online from Departmental the website [www.hpagriculture.com](http://www.hpagriculture.com). from 2.4.2018 onwards. Right to reject any or whole of tenders without assigning any reasons is reserved with Director of Agriculture H.P. Shimla-5*

**HIM SUCHNA AVM JAN SAMPARK**

**DIRECTORATE OF AGRICULTURE  
HIMACHAL PRADESH**

*Tender form for running the Canteen in the Directorate of Agriculture, Shimla-5.*

<b>Sr. No.</b>	<b>Particulars</b>	
1.	<i>Name of the applicant/tender with complete address &amp; Telephone/Mobile No.</i>	
2.	<i>Experience, if any. (For running the Canteen in Govt./ Semi Govt./Central Govt. offices/ other Institutions. (Encls. Certificate)</i>	
3.	<i>Earnest money (Rs. 10000/-)deposited through Bank draft/FDR</i>	
4.	<i>Rates offered may be quoted on the prescribed performa given at <b>Annexure-'A'</b></i>	
5.	<i>Name and address of the authorized representative/signatory.</i>	

*I/We hereby declare that the above entries made by me/ us on the day \_\_\_\_\_ are true to the best of my / our knowledge and also abiding to the terms and conditions finalized by the Director of Agriculture, H.P. Shimla-5.*

*Dated:*

**Signature of Applicant/Authorized**

**Signatory of the firm/company**

**With address and Telephone No \_\_\_\_\_**

**LIST OF HOT & COLD BEVEFRAGES AND ATABLES**

<b>Sr. No.</b>	<b>Items</b>	<b>Prevailing in the market Rate (Rs.)</b>	<b>Rate offered (Rs.)</b>
1	Tea 150 ml.		
2	Coffee 150 ml.		
3	Milk 150 ml.		
4	Bread Pakora one piece/ 2 half piece.		
5	Pakora 100 gms.		
6	Samosa (Alu, vegetable)		
7	Mutter/cutter 100 Gms		
8	Burfi (Basan) 100 Gms.		
9	Butter Toast with two slice		
10	Omlet (one/two egg)with 2 slice		
11	Omlet (One /two egg)		
12	Plain Bread Slice (Two Pieces)		
13	Bund		
14	Chhole plate (Half/full)		
15	Channa Bhutura (2 piece with Channa)		
16	Channa Puri (2 piece with Channa)		
17	Parantha plain/stuffed with pickle		
18	Rice full plate with dal and vegetable		
19	Rice half plate with dal and vegetable		
20	Chapatti per piece		
21	Curd (100 gms.) per plate		
22	(i) Full lunch/Dinner (Diet)Rice, Six chapatti Dal, Veg. and salted & Sald		

<b>Sr. No.</b>	<b>Items</b>	<b>Prevailing in the market Rate (Rs.)</b>	<b>Rate offered (Rs.)</b>
23	<i>(ii) Special lunch with Chapatti, Basmati rice, Dal Fried, Paneer, Rajmah, Mix. Veg., Salad, Sweet Dish</i>		
24	<i>Mix vegetable/ Dal per plate</i>		
25	<i>Biscuits/Bakery items on MRP</i>		
26	<i>Any other item in which having specialty.</i>		

**(Signature of the Applicant)  
(Prop.) with complete Address  
and Telephone No. & Mobile No.**

## **TERMS AND CONDITIONS**

1. The license for running shall be granted ordinarily for a period of one year from awarding the contract and signing an agreement.
2. Water for Canteen will be provided by this department on payment of Rs. 200/- per month by the licensee and shall be deposited by 7<sup>th</sup> every month the cashier.
3. The licensee shall have to apply for electricity charges/ bill as per actual basis per month
4. The licensee shall be required to deposit tender fee Rs. 500/- as Demand Draft and a security / EMD of Rs. 10,000/- only before submitting tender form in the shape of FDR pledged in favour of the Director of Agriculture, H.P. Shimla-5
5. The Canteen shall be kept open every day by the licensee from 8:30 A.M to 6:30 P.M. except Sundays and gazette holidays which shall be discretionary for the licensee to do so unless otherwise directed by the undersigned.
6. No member of the Canteen staff shall be allowed staying for the night in the Directorate of Agriculture complex without the prior approval of the undersigned.
7. The price list of items so approved by the Director of Agriculture/ Committee of Canteen shall be displayed at a conspicuous place by the licensee. No other items may be included in the list being published/ approved by the undersigned.
8. It shall obligatory on the part of licensee to prepare/ serve hot and cold beverages and foodstuffs of good quality. The beverages and foodstuffs of good quality. The beverages and foodstuffs may be checked by the Director of Agriculture/ Committee of Canteen either themselves or with the help of the food inspector, Municipal Corp. once in a month. The undersigned will have the right to cancel the contract at any time if the items are not found in good quality.
9. The Canteen premises shall be furnished at the time of starting the Canteen and the licensee will maintain it, failing which the amount will be deducted from the security of the licensee from time to time and at the time of lapse of the contract.
10. The licensee shall have to keep his crockery and cutlers and quality standard for the customers.
11. The license shall provide room's service to the Officers of the Directorate of Agriculture on order with proper crockery and cutlery. The licensee will have to keep sufficient number of workers to ensure better service.
12. The furniture of the Canteen will be furnished by the department and the licensee will maintain it, failing which amount will be deducted from his security.

13. *The licensee shall ensure that no smoking and drinking of wine is permitted and will not allow to sale any intoxicants items in the premises of the Canteen.*
14. *The licensee shall maintain absolute cleanliness in an around the Canteen premises all the time and shall keep the utensils, crockery's furniture etc. in hygienic and presentable condition.*
15. *The license may be terminated any time before the expiry of the period by the Director of Agriculture on serving 24 hrs. Notice or by the licensee by giving one month notice to the Director of Agriculture.*
16. *If the licensee is terminated by the licensee at any time before the expiry of full period of license except by the mode as provided therein above the amount of the security shall be liable to be forfeited to the Department of Agriculture.*
17. *On the termination of license by affix the time or otherwise the licensee shall vacate the Canteen premised forthwith and not later than 24 hrs. Without any let or hindrance.*
18. *The successful licensee will be required to execute an agreement with Director of Agriculture before taking over the possession of the Canteen premises to abide by the terms and conditions stated therein.*
19. *The committee will check the beverages and food stuffs within a period of two months and if found unsatisfactory, the licensee shall have to vacate the Canteen premises forthwith and not later than 24 hrs. without any let or hindrance.*
20. *The interested contractors are required to submit their rates/ offers in respect of items mentioned in **Annexure-‘A’**.*
21. *All disputes shall be within the jurisdiction of the Courts at Shimla.*
22. *The undersigned reserve the right to cancel the tender without assigning any reason.*

**Director of Agriculture**  
**Himachal Pradesh**

## **Tender No.2:**

**Department of Agriculture,**  
**Himachal Pradesh**  
**(TENDER DOCUMENT)**

**Invitation of bids for selection of Insurance Companies as Implementing Agencies (IA) for “Pradhan Mantri Fasal Bima Yojna (PMFBY)” for Himachal Pradesh for Kharif, 2018 and Rabi, 2018-19 seasons.**

Sealed Tenders superscribed as “Tender of quoting Premium rates for crops under PMFBY” are invited from the empanelled Insurance Companies with the Government of India, Ministry of Agriculture & Farmers Welfare, for four Cereal crops viz. Maize and Paddy during Kharif, 2018 and Wheat & Barley during Rabi, 2018-19 season. Pradhan Mantri Fasal Bima Yojna (PMFBY) shall be implemented by the State of Himachal Pradesh during Kharif, 2018 and Rabi, 2018-19 season as per Operational Guidelines laid by the Government of India. The rates of Premium payable by the farmers for these Cereal crops have been capped @ **2.00%** for Kharif season and **1.50%** for Rabi season of Sum Insured or Actuarial rate whichever are less.

Tender document can be obtained from the office of the Director of Agriculture from **28<sup>th</sup> March, 2018** onwards or can also be downloaded from Departmental Website **www.hpagriculture.com**. The Tender should reach in his office on or before **11<sup>th</sup> April, 2018 upto 4:00 P.M.** and the same shall be opened on **12<sup>th</sup> April, 2018 at 11:00 A.M.** in the presence of tenderers or their authorized representatives who may like to be present in the Directorate of Agriculture, H.P., Shimla-5.

1. Offers are invited from all Insurance Companies designated/ empanelled by DAC&FW, Government of India for submission of their financial bid for carrying out implementation of “Pradhan Mantri Fasal Bima Yojna (PMFBY)” in Himachal Pradesh during Kharif, 2018 and Rabi, 2018-19 seasons vide **Annexure – I**.
2. The Operational Guidelines (OGs) issued by Government of India would be the final guidelines for implementation of this scheme and shall prevail in case of any conflict between the clauses in bid document & the OGs.
3. During Kharif, 2018 season, the PMFBY will be implemented in 10 Districts of Himachal Pradesh (except Kinnaur & Lahaul Spiti) covering Cereal Crops, i.e. Maize & Paddy.
4. During Rabi, 2018-19 season, the PMFBY will be implemented in 11 Districts for Wheat crop (except Lahaul Spiti) and in 8 Districts for Barley crop (except Bilaspur, Hamirpur, Una & Lahaul Spiti) in Himachal Pradesh.
5. Cluster-wise Districts to be covered, Sum Insured and Indemnity Levels for Maize & Paddy during Kharif, 2018 season and Wheat & Barley crops during Rabi, 2018-19 season have been given in **Annexure-II**.

### **Coverage and Exclusions :**

#### **Coverage of Risks:**

Following stages of the crop and risks leading to crop loss are covered under the scheme.

- I. Prevented Sowing/ Planting Risk** - Insured area is prevented from sowing/planting due to deficit rainfall or adverse seasonal conditions.
- II. Standing Crop (Sowing to Harvesting)** - Comprehensive risk insurance is provided to cover yield losses due to non-preventable risks viz. Drought, dry spells, flood, inundation, pests and diseases, landslides, natural fire and lightning, storm, hailstorm, cyclone, typhoon, tempest, hurricane and tornado.

**III. Post-Harvest Losses-** Coverage is available only up to a maximum period of two weeks from the harvesting for those crops which are allowed to dry in cut and spread condition in the field after harvesting against specific perils of cyclone, cyclonic rains and unseasonal rains (last date by which harvesting should have been done is mentioned in seasonality discipline).

**IV. Localized Calamities** - Loss/damage resulting from occurrence of identified localized risks of hailstorm, landslide and inundation affecting isolated farms in the notified area.

**Coverage of farmers:**

- I. **Compulsory component:-** All farmers availing Seasonal Agricultural Operation (SAO) loans from financial institutions (i.e. loanee farmers) for the notified crop/s are to be covered compulsorily.
- II. **Voluntary component:-** The scheme is optional for non-loanee farmers. All farmers who have not availed any crop loan and are willing to get covered under PMFBY can purchase insurance through Banks/ Insurance Companies / their designated agents.

**Exclusions:**

**General exclusions:-** Losses arising out of war and nuclear risks, malicious damage and other preventable risks (refer para IV.2 of OGs of PMFBY).

**Selection of Insurance Company as Implementing Agency (IA) :**

The final selection of IA from the bidders shall be done based on the Lowest Weighted Average Premium (WAP) quoted by the Insurance Company for all notified crops within the cluster of Districts (refer para XXIII.9 of OGs of PMFBY). In case any company does not quote Premium rate for one or more proposed notified crops in all the Districts within the cluster, the bid will be rejected for that cluster. Selection of Implementing Agency will be made by adopting the cluster approaches as envisaged in OGs.

The Insurance Company quoting Lowest Weighted Average Premium (WAP) rate in the cluster would be declared as L-1 (refer para XXIII.9 of OGs of PMFBY for evaluation process) and will implement PMFBY for both loanee and non-loanee farmers. If any company declines after being declared L-1, the Insurance Company may be barred for the coming season and the L-2 may be given the cluster for implementing the crop insurance scheme at L-1 District-crop combination rates and so on to L-3, L-4 bidder as per the consent of Insurance Company.

**Premium rate and subsidy:**

All farmers (loanee or non-loanee) enrolled under PMFBY would be entitled for subsidy on the premium. Farmers will have to pay maximum 2.00% for Kharif and 1.50% for Rabi of the sum insured or actuarial premium rate, whichever are lower, for Cereal Crops, i.e. Maize & Paddy (Kharif) and Wheat & Barley (Rabi). The difference between the actuarial premium rate and farmer share would be equally borne by the State Government and Central Government in the ratio of 50:50.

**Claim liability:**

Insurers shall be responsible to settle all the admissible claims to be arisen due to the adverse conditions/eventualities as detailed in paras XI.10, XII to XVI of operational guidelines of PMFBY. Insurers shall be responsible for payment of claims upto the ceiling as stated in para VIII.4 of the Operational Guidelines of PMFBY.

**Bank Services Charges:**

Bank and other Financial institutions etc. shall be paid service charges @ 4% of the premium collected from farmers. Rural agents engaged in providing insurance related services to farmers may be paid appropriate commission as decided by the insurance company, subject to cap prescribed under IRDAI regulations. Banks may submit their Invoice in the format prescribed as **Annexure-III**.

**Notification of crops and area:**

The scheme will operate on the principle of "Area Approach" in the defined areas called Insurance Unit (IU). The scheme in the State will operate on Tehsil/ Sub-Tehsil unit area level for Maize, Paddy, Wheat & Barley crops. Lists of crops along-with notified Tehsil/ Sub-Tehsil are attached at **Annexure-IV**.

**Notified Automatic Weather Stations (AWS) :**

For the purpose of assessment of on account payment of claims and claims for prevented sowing/planting

risk, list of Reference Weather Stations (RWS) will be notified in the State's Notification and annexed at **Annexure-V**.

**On account Payment of claims due to mid-season adversity :**

For the purpose of assessment of on account payment of claims and claims for prevented sowing/planting risk, the Joint Committee shall decide the eligibility on the basis of Weather data/long term average rainfall data/satellite imagery supported by estimated yield losses at notified Insurance unit level.

**Notification of Calamity year(s) for the calculation of Threshold yield (TY) :**

According to provisions provided in OGs, maximum two calamity years (if any) are excluded to arrive at the Threshold Yield (TY). There is no Calamity year during the last Seven Years in the State. The statements showing latest available ten years yield data under Maize, Paddy (Kharif season) and Wheat, Barley (Rabi season) are annexed at **Annexures – VI (a) and VI (b)** respectively. Tehsil/Sub-Tehsil-wise area of units under Maize, Paddy (Kharif season) and Wheat, Barley (Rabi season) are annexed at **Annexures – VII (a) & VII (b)** respectively. The statements showing District-wise Area, Yield and Production under Maize, Paddy (Kharif season) and Wheat, Barley (Rabi season) are annexed at **Annexures – VIII (a) & VIII (b)**.

**Seasonality Discipline:** The Seasonality Discipline of PMFBY for Kharif, 2018 and Rabi, 2018 seasons are as under :

**Pradhan Mantri Fasal Bima Yojna (PMFBY) during Kharif, 2018 season :-**

S.N.	Activity	Kharif
1	Loaning period (loan sanctioned /renewed) for Loanee farmers covered on compulsory basis.	Upto 31 <sup>st</sup> July, 2018
2	Cut-off date for receipt of Proposals of farmers/debit of premium from farmers account (loanee & non-loanee).	31 <sup>st</sup> July, 2018
3	Cut-off date for receipt of consolidated Declarations/ proposal of Loanee farmers covered on compulsory basis & non-loanee farmers covered on Voluntary basis from Bank branches (CBs/RRBs) to respective Insurance Companies and DCCBs for PACS.	Within 15 days for loanee farmers and 7 days for non-loanee farmers after cut-off date, (i.e. 15-8-2018 for Loanee farmers and 7-8-2018 for Non-Loanee farmers).
4	Cut-off date for receipt of declarations of farmers covered on Voluntary basis from designated Insurance Agent(s) to Insurance Companies	Within 7 days of receipt of declaration/ premium.
5	Cut-off date for receipt of proposal of Loanee farmers covered on compulsory basis & non-loanee farmers covered on voluntary basis from respective DCCBs/Nodal Banks (for Co-operatives).	Within 7 days of receipt of Declarations by the respective Nodal Bank offices, (i.e. 22-8-2018 for Loanee farmers and 14-8-2018 for Non-Loanee farmers).
6	Uploading of soft copy of the details of individual insured farmers by Commercial Banks/RRBs/PACS/Intermediaries.	Within 15 days after cut-off date for collection of Premium from farmers.
7	Entry of all requisite information/data on Crop Insurance Portal.	Within a week of issuance of Notification.
8	Cut-off date for receipt of Yield data.	Within a month from final harvest, i.e. <b>31<sup>st</sup> December, 2018.</b>
9	Processing, Approval and Payment of Final Claims based on Yield data.	Three weeks from receipt of Yield data from the State Government.
10	On Account Payment of Claims due to Mid – Season Adversity.	If adversity occurs within 15 days before the normal Harvest time, this provision will not be invoked.
11	Prevented/Failed Sowing and Prevented Planting/Germination Claims in the State.	Date by which provision can be invoked is 15 <sup>th</sup> August, 2018 for Maize and Paddy crops.
12	Normal Sowing time of Maize and Paddy crops.	June/July.
13	Normal Harvest time of Maize and Paddy crops.	October/November.

\* There may be alteration in the Seasonality Discipline as per instructions issued by the Govt. of India, if any, from time to time.

**Pradhan Mantri Fasal Bima Yojna (PMFBY) during Rabi, 2018-19 season :-**

S.N.	Activity	Rabi
1.	Loaning period (loan sanctioned /renewed) for Loanee farmers covered on compulsory basis.	Upto 31 <sup>st</sup> December, 2018
2.	Cut-off date for receipt of Proposals of farmers/debit of premium from farmers account (loanee & non-loanee).	31 <sup>st</sup> December, 2018
3.	Cut-off date for receipt of consolidated Declarations/ proposal of Loanee farmers covered on compulsory basis & non-loanee farmers covered on Voluntary basis from Bank branches (CBs/RRBs) to respective Insurance Companies and DCCBs for PACS.	Within 15 days for loanee farmers and 7 days for non-loanee farmers after cut-off date, (i.e. 15-1-2019 for Loanee farmers and 7-1-2019 for Non-Loanee farmers).
4.	Cut-off date for receipt of declarations of farmers covered on Voluntary basis from designated Insurance Agent(s) to Insurance Companies.	Within 7 days of receipt of declaration/ premium.
5.	Cut-off date for receipt of proposal of loanee farmers covered on compulsory basis & non-loanee farmers covered on voluntary basis from respective DCCBs/ Nodal Banks (for Co-operatives).	Within 7 days of receipt of Declarations by the respective Nodal Bank offices, (i.e. 22-1-2019 for Loanee farmers and 14-1-2019 for Non-Loanee farmers).
6.	Uploading of soft copy of the details of individual insured farmers by Commercial Banks / RRBs / PACS / Intermediaries.	Within 15 days after cut-off date for collection of Premium from farmers.
7.	Entry of all requisite information/data on Crop Insurance Portal.	Within a week of issuance of Notification.
8.	Cut-off date for receipt of Yield data.	Within a month from final harvest, i.e. <b>15<sup>th</sup> August, 2019.</b>
9.	Processing, Approval and Payment of Final Claims based on Yield data.	Three weeks from receipt of Yield data from the State Government.
10.	On Account Payment of Claims due to Mid-Season Adversity.	If Adversity occurs within 15 days before the normal Harvest time, this provision will not be invoked.
11.	Prevented/Failed Sowing and Prevented Planting /Germination Claims in the State.	Date by which provision can be invoked is 15 <sup>th</sup> January for Wheat and Barley crops.
12.	Normal Sowing Time of Wheat and Barley crops.	15 <sup>th</sup> October to 15 <sup>th</sup> December.
13.	Normal Harvest Time of Wheat and Barley crops.	April/May.

\* There may be alteration in the Seasonality Discipline as per instructions issued by the Govt. of India, if any, from time to time.

**Roles of Insurance Companies :**

Ensuring payment of bank service charges to banks @4% of the premium collected from banks.

- Providing monthly progress returns/ statistics/ information to State and Central Government.
- Endeavoring for 100% coverage of the loanee farmers through Banks/Financial Institution, etc.
- Facilitate the bank branches/ intermediaries/ agents to upload the details of insured farmers and

- beneficiaries with all requisite details on Crop Insurance portal well in time.
- Redressal of all Public Grievances within the time fixed by IRDAI. Provide toll free number where farmers can approach for redressals of grievance, intimate claims in case of localized calamity, seek information on coverage, etc.
- The coverage of loanee farmers should be carried out by insurance companies themselves, use of agents / brokers are not allowed.
- Claim processing and payment to Banks/Farmers within the prescribed timelines.
- Marketing and publicity of Scheme, Insurance company will ensure the marketing and publicity of the scheme and submit a report with photographs to State and Central Government.
- Distribution of Declaration form/proposal form to bank/financial institution branch/s.
- Submission of reports to State and Central Government.
- State Government will submit CCE's results of all notified crops for notified area in standard format within notified date to respective Implementing Agency/ies.
- Awareness and publicity – extensive efforts to generate publicity and create awareness of PMFBY at grass-root levels / locations including bank branches. Also co-ordinate with the States and other agencies for awareness and publicity of the scheme.
- Other role & responsibilities as detailed in para XXIV.3 and XXV of OGs of PMFBY.
- The selected Insurance Company shall ensure coverage of maximum area of notified crops under Crop Insurance scheme.

**The major Terms and Conditions are as under:-**

1. The scheme will be implemented in the State as per Operational Guidelines received from Government of India.
2. State Level Co-ordination Committee on Crop Insurance (SLCCCI) will be final authority to decide Terms and Conditions for implementation of this scheme in the State.
3. A Cluster will be allotted to a Insurance Company for all the notified crops to be covered in all the Districts under a Cluster on the basis of L-1.
4. Insurance Companies are required to quote Premium rates in their bids for all the crops and for all the Districts in a Cluster as per **Annexure - I**.
5. Company not quoting for all crops & all the Districts in a Cluster would be disqualified.
6. An Insurance Company will be selected for one Cluster only through the bidding process and will be designated as the Implementing Agency for the said Cluster.
7. In case an Insurance Company is L-1 in both the Clusters, the allocation of Cluster to that Insurance Company will be decided on the basis of lower rates of WAP among both L-1 and the Cluster in which the rate WAP of that Insurance Company is higher (though L-1 in that Cluster) will be allocated to L-2 Insurance Company at L- 1 rates for that particular Cluster, e.g. if an Insurance Company 'A' is L-1 Insurance Company in both the Clusters - 1 & 2 on the basis of Lowest rates of WAP @ 1.5% and 1.6% respectively and an Insurance Company 'B' is L-2 on the basis of WAP @ 1.7% in Cluster -2, then Cluster-1 will be allocated to Insurance Company 'A' on the basis of lower WAP between 1.5% &1.6% and Cluster -2 will be allocated to Insurance Company 'B' @ L-1 Insurance Company rate , i.e. 1.6% and so on to L-3, L-4 bidder as per the consent of Insurance Company.
8. If any Insurance Company declines after being declared L-1, the Insurance Company shall be debarred for the coming seasons and the L-2 shall be given the Cluster for implementing the Crop Ins. scheme at L-1 Cluster rates and so on to L-3, L-4 bidder as per the consent of Ins. Company.
9. Conditional Tenders shall not be accepted. Cutting/over writing should be duly authenticated.
10. The Director of Agriculture, H.P. reserves the right to reject any or all the Tenders without assigning any reason.
11. In case some more information is required, please contact on Phone No. 0177 – 2832247 and PBX -- 0177-2830174, 2830618 & 2830162 & Extension No.s – 114 & 605.
12. The Sub-Committee of State Level Co-ordination Committee on Crop Insurance (SLCCCI) has been constituted for finalizing L-1 Insurance Companies on the basis of lowest WAP of the premium rates quoted in the bids and the proposals would be finalized in the meeting of SLCCCI which is to be convened very shortly.

From

[insert name & address of the Bidder]

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: Financial Bid for Implementation of the PMFBY in Himachal Pradesh during Kharif, 2018 and Rabi, 2018-19 seasons.**

Dear Sir,

With reference to your Tender Document dated (28<sup>th</sup> March, 2018) we, [insert name of Bidder], wish to submit our Financial Bid for the award of the Contract(s) for the implementation of the **Pradhan Mantri Fasal Bima Yojna (PMFBY)** in Himachal Pradesh during Kharif, 2018 and Rabi, 2018-19 seasons.

1. We hereby submit our Financial Bid, which is unconditional and unqualified. We have examined the Tender Documents.
2. We acknowledge that the State Government will be relying on the information provided in the Financial Bid for evaluation and comparison of Financial Bids received from the designated / empanelled Insurance Companies by DAC&FW for the award of the implementation of the PMFBY in the State. We certify that all information provided in the Financial Bid is true and best to the knowledge of the Company.
3. We shall make available to the State Government any clarification it may find necessary or require to supplement or authenticate the facts & figures in Financial Bid.
4. We acknowledge and declare that the State Government is not obliged to return the Financial Bid or any part thereof or any information provided along with the Financial Bid, other than in accordance with the provisions set out in the Tender Documents.
5. We are quoting the following Premium rates District-wise crop-wise for the following Clusters:

Name of the Insurance Company : \_\_\_\_\_

Cluster	Name of the Districts	Crops to be covered in a Cluster	Premium rates (in % of Sum Insured)	Weighted Average Premium rate for Cluster (%)
Cluster - 1	Chamba	Maize		
		Paddy		
		Wheat		
		Barley		
	Hamirpur	Maize		
		Paddy		
		Wheat		
		Barley		
	Kangra	Maize		
		Paddy		
		Wheat		
		Barley		
Una	Maize			
	Paddy			
	Wheat			
Cluster - 2	Bilaspur	Maize		
		Paddy		
		Wheat		
	Kinnaur	Wheat		
		Barley		
	Kullu	Maize		
		Paddy		
		Wheat		
		Barley		
	Mandi	Maize		
		Paddy		
		Wheat		
		Barley		
	Shimla	Maize		
		Paddy		
		Wheat		
		Barley		
	Sirmour	Maize		
		Paddy		
		Wheat		
		Barley		
	Solan	Maize		
		Paddy		
		Wheat		
Barley				

**Note to Bidders:-**

1. The Bidders are required to quote the Premium rate up to two decimal points only.
2. Crop-wise Premium Rates of the Districts are to be worked out for Weighted Average Premium at Cluster Level by the Insurance Company.

6. We acknowledge, confirm and undertake that we have an adequate reinsurance support to safeguard the interest of the farmers, State Government and Central Government.

7. We agree and undertake to abide by all the terms and conditions of the Tender Document and OGS of PMFBY.
  
8. This Bid shall be governed by and construed in all respects according to the laws for the time being in force in India. The competent courts at State capital will have exclusive jurisdiction in the matter.

In witness thereof, we submit this Financial Bid under and in accordance with the terms of the Tender Documents.

Dated this [insert] day of [insert month], 2018

[signature]

In the capacity of

Chief Underwriting Officer

Duly authorized to sign this Bid for and on behalf of

[name of Bidder]

**Annexure-II****Cluster-wise Districts to be covered, Sum Insured and Indemnity Level for Maize and Paddy crops under PMFBY during Kharif, 2018 season :-**

<b>Cluster</b>	<b>Sr. No.</b>	<b>Name of the Districts</b>	<b>Name of the Crops</b>	<b>Sum Insured (Rs./Hect.)</b>	<b>Indemnity Level (%)</b>
<b>Cluster - 1</b>	1.	<b>Chamba Hamirpur Kangra Una</b>	<b>Maize</b>	<b>30,000/-</b>	<b>90%</b>
	2.		<b>Paddy</b>	<b>30,000/-</b>	<b>90%</b>
<b>Cluster - 2</b>	3.	<b>Bilaspur Kullu Mandi Shimla Sirmour Solan</b>	<b>Maize</b>	<b>30,000/-</b>	<b>90%</b>
	4.		<b>Paddy</b>	<b>30,000/-</b>	<b>90%</b>

**Cluster-wise Districts to be covered, Sum Insured and Indemnity Level for Wheat and Barley crops under PMFBY during Rabi, 2018-19 season :-**

<b>Cluster</b>	<b>Sr. No.</b>	<b>Name of the Districts</b>	<b>Name of the Crops</b>	<b>Sum Insured (Rs./Hect.)</b>	<b>Indemnity Level (%)</b>
<b>Cluster - 1</b>	1.	<b>Chamba Hamirpur Kangra Una</b>	<b>Wheat</b>	<b>30,000/-</b>	<b>90%</b>
	2.		<b>Barley</b>	<b>25,000/-</b>	<b>90%</b>
<b>Cluster - 2</b>	3.	<b>Bilaspur Kinnaur Kullu Mandi Shimla Sirmour Solan</b>	<b>Wheat</b>	<b>30,000/-</b>	<b>90%</b>
	4.		<b>Barley</b>	<b>25,000/-</b>	<b>90%</b>

**Annexure-III**

Bank Name \_\_\_\_\_ Invoice No. \_\_\_\_\_

Address of Bank \_\_\_\_\_ Date \_\_\_\_\_

PAN No.

Tin No.

To

Name of Insurance Company

Address of Insurance Company

<b>Description</b>	<b>Rate Total</b>	
Bank Service charges, for servicing the Crop Insurance scheme as per State Govt. Notification No. _____ Dated _____ issued by the State Govt. of _____	4% of the farmer share remitted to Insurance Company	
	Sub Total	
	Service Tax @ _____ %	
	Total due	

Service Tax Registration No. \_\_\_\_\_

Your invoice total in Rs. \_\_\_\_\_ only.

All payments may be transferred through NEFT in bank account No. \_\_\_\_\_

Name of the Bank \_\_\_\_\_ IFSC Code \_\_\_\_\_

If you have any questions concerning this invoice, contact phone \_\_\_\_\_

For \_\_\_\_\_ Bank

Authorized Signatory

## **Tender No.3:**

### **Department of Agriculture,** **Himachal Pradesh**

#### **(TENDER DOCUMENT)**

Sealed Tenders superscribed as “Tender of quoting Premium rates for crops under Restructured WBCIS” are invited from the empanelled Insurance Companies with the Government of India, Ministry of Agriculture & Farmers Welfare, for six Commercial crops viz. Potato, Tomato, Ginger, Peas, Cabbage & Cauliflower for Kharif, 2018 season. Restructured Weather Based Crop Insurance Scheme (R-WBCIS) shall be implemented by the State of Himachal Pradesh during Kharif, 2018 season as per Operational Guidelines of R-WBCIS laid by the Government of India. The rates of Premium payable by the farmers for these Commercial crops have been capped @ **5%** of Sum Insured or Actuarial rate whichever is less.

Offers are invited from all Insurance Companies designated/empanelled by DAC & FW, Government of India for submission of their financial bid by the Insurance Companies for carrying out implementation of “**Restructured Weather Based Crop Insurance Scheme (R-WBCIS)**” in Himachal Pradesh for Kharif, 2018 season which has been given in **Annexure – I**. Tender document can be obtained from the office of the Director of Agriculture, H.P., Shimla-5 from **28<sup>th</sup> March, 2018** onwards or can also be downloaded from Departmental Website **[www.hpagriculture.com](http://www.hpagriculture.com)**. The Tender should reach in his office on or before **11<sup>th</sup> April, 2018 upto 4:00 P.M.** and the same shall be opened on **12<sup>th</sup> April, 2018 at 11:00 A.M.** in the presence of tenderers or their authorized representatives who may like to be present in the Directorate of Agriculture, H.P., Shimla-5.

District-wise Area/Blocks to be covered for the crops, i.e. (Potato, Tomato, Ginger, Peas, Cabbage & Cauliflower) have been given in **Annexure – II**. Peril/Period-wise Sum Insured has been given in **Annexure – III** and Crop-wise Term Sheets in **Annexure - IV** for these crops. The list of Reference Weather Stations (RWS) for all proposed crops has been given in **Annexure – V**. It is mandatory for the Insurance Companies to quote Premium rates for all the crops proposed to be covered in the District, otherwise their Tender will be rejected. However, they are free to quote rates for one or more than one District.

The criteria for selection of Implementing Agency and Area allocation will be as per Operational Guidelines of the scheme, i.e. Restructured Weather Based Crop Insurance Scheme (R-WBCIS) issued by Ministry of Agriculture, DAC & FW, Government of India. The major Terms and Conditions are as under:-

1. The scheme will be implemented in the State as per Operational Guidelines received from Government of India.

2. It is mandatory for the Insurance Companies to quote Premium rates for all the crops proposed to be covered in all the Blocks in a District, otherwise their Tender will be rejected. However, they are free to quote rates for one or more than one District of the State.
3. State Level Co-ordination Committee on Crop Insurance (SLCCCI) will be final authority to decide Terms and Conditions for implementation of this scheme in the State.
4. Only one Insurance Company will be allotted a District for all insurable crops on the basis of L-1 Insurance Company of the District.
5. Insurance Companies are required to quote Premium rates for all crops combination in their bids for the District to be evaluated.
6. Company not quoting Premium rates for all crops in a District would be disqualified.
7. There would be no further negotiations with L-1 bidder to accept L-1 rates of other bidder for any District-crop combination, i.e the rates quoted by the L-1 bidder for different District-crop combination would be applicable.
8. If any Insurance Company declines after being declared L-1, the Insurance Company shall be debarred for the coming seasons and the L-2 shall be given the District for implementing the Crop Insurance scheme at L-1 District-crop combination rates and so on to L-3, L-4 bidder as per the consent of Insurance Company.
9. Conditional Tenders shall not be accepted. Cutting/over writing should be duly authenticated.
10. The Sub-Committee of State Level Co-ordination Committee on Crop Insurance (SLCCCI) has been constituted for finalizing L-1 Insurance Companies on the basis of lowest WAP of the premium rates quoted in the bids and the proposals would be finalized in the meeting of SLCCCI which is to be convened very shortly.
11. The Director of Agriculture, H.P. reserves the right to reject any or all the Tenders without assigning any reason.
12. In case some more information is required, please contact on Phone No. – 0177-2832247, PBX -- 0177-2830174, 2830618 & 2830162 and Extension No.s – 114 & 605.

From

[insert name & address of the Bidder]

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub: Financial Bid for Implementation of the Restructured WBCIS in Himachal Pradesh for Kharif, 2018 season.**

Sir,

With reference to your Tender Document dated (**28<sup>th</sup> March, 2018**) we, [insert name of Bidder], wish to submit our Financial Bid for the award of the Contract(s) for the implementation of the Restructured Weather Based Crop Insurance Scheme (R-WBCIS) in Himachal Pradesh for Kharif, 2018 season.

9. We hereby submit our Financial Bid, which is unconditional and unqualified. We have examined the Tender Documents.
10. We acknowledge that the State Government will be relying on the information provided in the Financial Bid for evaluation and comparison of Financial Bids received from the designated / empanelled Insurance companies by DAC&FW for the award of the implementation of the Restructured WBCIS in the State. We certify that all information provided in the Financial Bid is true and best to the knowledge of the company.
11. We shall make available to the State Government any clarification it may find necessary or require to supplement or authenticate the facts & figures in Financial Bid.
12. We acknowledge and declare that the State Government is not obliged to return the Financial Bid or any part thereof or any information provided along with the Financial Bid, other than in accordance with the provisions set out in the Tender Documents.
13. We are quoting the following Premium rates District/Crop-wise for the following Districts:

Name of the Insurance Company :- \_\_\_\_\_

Name of the District	Insurance Company's contact person in the District	Crop	Premium rates (in % of Sum Insured)	Weighted Average Premium rate for District (%)
Bilaspur		Ginger		
		Tomato		
Chamba		Potato		
		Peas		
Kangra		Potato		
		Tomato		
Kinnaur		Potato		
		Peas		
Kullu		Potato		
		Tomato		
		Peas		
		Cabbage		
Lahaul & Spiti		Potato		
		Peas		
Mandi		Potato		
		Tomato		
		Peas		
Shimla		Potato		
		Tomato		
		Peas		
		Cabbage		
		Cauliflower		
Sirmour		Potato		
		Ginger		
		Tomato		
Solan		Ginger		
		Tomato		

- Note to Bidders:-**
1. The Bidders are required to quote the Premium rate up to two decimal points only.
  2. Crop-wise Premium Rates of the Districts are to be worked out for Weighted Average Premium at District Level by the Insurance Company.

14. We acknowledge, confirm and undertake that we have an adequate reinsurance support to safeguard the interest of the farmers, State Government and Central Government.

15. We agree and undertake to abide by all the terms and conditions of the Tender Document and Operational Guidelines of Restructured WBCIS.
16. This Bid shall be governed by and construed in all respects according to the laws for the time being in force in India. The competent courts at State capital will have exclusive jurisdiction in the matter.

In witness thereof, we submit this Financial Bid under and in accordance with the terms of the Tender Documents.

Dated this [insert] day of [insert month], 2018

[signature]

In the capacity of

Chief Underwriting Officer

Duly authorized to sign this Bid for and on behalf of

[name of Bidder]